INSTRUCTIONS FOR PAYING TRAFFIC CITATIONS

A traffic citation has been issued against you. If your charge is listed below, you may opt to plead guilty and pay the fine/court costs without having to appear in court. In that event, please sign the back of your citation and mail the full payment *(cashier's check/money order)* to **Headland Municipal Court**. If your charge is not listed below, please call the Magistrate at **(334) 693-2037** for further information.

Speeding *(less than 25MPH over the posted limit)*	$200.00
Speeding *(25MPH or more over the posted limit)*	$220.00
Commercial Vehicle Off Truck Route	$230.00
Driving w/o License *(w/o 1st Obtaining or Expired)*	$255.00
Driving on Wrong Side of Road	$200.00
Driving Wrong Way on a One Way Street	$200.00
Exceeding a Safe & Prudent Speed	$200.00
Failure to Dim Headlights	$190.00
Failure to Move Over for Law Enforcement	$200.00
Failure to Stop at RR Crossing	$190.00
Failure to Wear Seat Belt	$ 26.00 ***(Court Appearance $51.00)***
Failure to Yield Right of Way	$200.00
Following too Close	$200.00
Improper Backing/Brakes	$200.00
Improper Lights	$200.00
Improper Muffler	$190.00
Improper Passing	$200.00
Improper *(or No)* Rearview Mirror	$200.00
Improper Signal	$190.00
Improper Tag *(No tag & Expired Tag)*	$205.00
Improper Tint	$200.00
Improper Tires	$200.00
Improper Turn	$200.00
Insurance Violation *(No Insurance or No Proof)*	
* Had insurance at time of citation	***DISMISSAL***
* Obtained insurance after citation	$280.00
* No insurance but wishes to plead guilty	$480.00
No Annual Inspection	$205.00
No Helmet *(Motorcycle)*	$190.00
Overweight, Overheight, Over Limit truck	$280.00
Running a Red Light	$200.00
Running a Stop Sign	$200.00
Stopping on Highway	$210.00
Violating D.L. Restrictions or Endorsement	$240.00

NO PERSONAL OR COMPANY CHECKS WILL BE ACCEPTED. Send money order or cashier's check for the entire amount made payable to **Headland Municipal Court**. Please enclose this form and your signed copy of your citation with your payment. If you wish to pay by **credit card** *(MasterCard & Visa)*, you may do so at **www.headlandtix.com** or call **1-800-701-8560**. You may also pay by credit/debit card in person at the Magistrate's office or by phone **(334) 693-2037**.

IMPORTANT NOTICE

If you fail to appear in court on your assigned court date or if payment does not reach the Magistrate's office by your court date, your driver's license may be suspended and a warrant may be issued for your arrest. Additional costs will be incurred by you.

MAILING ADDRESS

Headland Municipal Court * 9 Park Street * Headland, Alabama 36345

INSTRUCTIONS TO OBTAIN ACCIDENT INFORMATION

Since you have been involved in an accident, it is YOUR responsibility to obtain a copy of your accident report and a SR-13 form. A SR-13 form must be obtained, completed, and mailed to the State of Alabama within 30 days of your accident. These documents may be obtained from the Headland Police Department's Records Division located at 9 Park Street, Headland, Alabama by mail or in person. ***There is a $5 fee per copy.*** If you plan to mail your request, please enclose a self-addressed stamped envelope. Checks or money orders should be made payable to **Headland Police Department** and sent to the address below. If you have any questions, you may contact the Headland Police Department Records Division at **(334) 693-2222**.

Your **Accident Report Case Number** is:

_____

Your report will be ready in _____ working days.

Vehicle towed by *(if applicable)*:

_____

MAIL REQUEST TO:

Headland Police Department
Records Division
9 Park Street
Headland, Alabama 36345
(334) 693-2222